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**Exit/transition tool – Sample Agenda for a 6 Month Post-Partnership Exit Call**

**Purpose of the call:**

The purpose of this call is to seek feedback from partners on the partnership exit/transition process 6 months after the end of your partnership, to enable your organisation to monitor how effective your approach to exit/transition is and to share learning about programmes exits with other INGOs.

It is NOT about checking up on partners or progress, or about offering additional support.

1. **To what extent were any responsible exit principles met?**

Checking whether the responsible exit principles that you developed (if you had any) were met.

These questions can be adapted as necessary e.g also include prompts about successes/challenges since the end of the partnership etc or ask about specific activities that you and your partner worked on together.

1. **Impact of the partnership**

You can also reflect on the ongoing impact of your partnership

* What were the main benefits of working together?
* What has changed as a result of your partnership?
* What are your feelings about (name of your org) now?
* Do you have any other feedback on the partnership and/or what could have been done differently?

1. **Summary**

Recap key points, and reiterate that this feedback will be used internally to improve how you work